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| **Risk Assessment** |

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| Name of employee |  | Role |  |
| Name of assessor |  | Date |  |

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| Outline nature of allegation(s) against employee. | | | | |
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| If substantiated, are the offence(s) of a nature to warrant consideration of summary dismissal? | Yes |  | No |  |

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| **Assessment of Risk** | | | | | | |
| Potential hazard | | Likelihood (tick one) | | | | |
| Very low | Low | Mod-erate | High | Very high |
| Is there a risk to the safety or welfare of others? | |  |  |  |  |  |
| Detail: |  |
| Is there a risk to the individual’s safety or welfare? | |  |  |  |  |  |
| Detail: |  |
| Is there a risk to school premises or property? | |  |  |  |  |  |
| Detail: |  |
| Is there a risk to the investigation (e.g. potential for interference)? | |  |  |  |  |  |
| Detail: |  |
| Is there a risk to reputation if the individual is allowed to work? | |  |  |  |  |  |
| Detail: |  |
| Other identified risk(s): | |  |  |  |  |  |
| Detail: |  |

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| **Alternatives to Suspension** | | | | | |
| Are there alternatives to suspension which would lessen the risk? | | Yes |  | No |  |
| *Examples to consider might include:* | | | | | |
| *Transfer to other duties*  *Restriction of duties*  *Transfer to another area of work / department* | *Change to working hours*  *Home-working* | | | | |
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| **Overall Assessment** | | | | |
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| Decision of manager/assessor | Suspend |  | Do Not Suspend |  |
| If decision is not to suspend control measures / alternatives to suspension | | | | |
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| Signature of assessor |  | Date |  |