

Consideration of Local Child Safeguarding Practice Review

Agency submits Serious Incident Referral Form or Serious Notification Incident Form (local authority) to partnership.team@surreycc.gov.uk



Within 2 working days of referral/ SIN received by Partnership Support Team

- Initial Scoping and Information Sharing form sent to all relevant agencies
- Date set for Rapid Review Meeting (This could be the standing Case Review Panel meeting or an extraordinary meeting to undertake the Rapid Review)



Within 5 working days of referral/ SIN received by Partnership Support Team

- Completed Initial Scoping and Information Sharing Templates returned by agencies and then shared with those attending the Rapid Review Meeting, along with the referral and/or any LA notification e.g. SIN



Within 7-13 working days of referral/ SIN received by Partnership Support Team

Rapid Review meeting held to

- Review the facts about the case presented in the documentation
- Agree any immediate action
- Consider the case against the criteria for Child Safeguarding Practice Review
- Decide whether a practice review or other learning review should take place
- Complete the Rapid Review Outcomes Report template and agree the recommendation



Within 2 working days of referral/ Rapid Review Meeting

- Rapid Review Outcome Report with recommendation is sent to Independent Chair, who will ratify recommendation.
- The Independent Chair may ask for clarification and/or additional information to make their ratification.
- Once the Independent Chair has ratified the recommendation a letter and the Rapid Review Outcome Report is sent to National Panel informing them of the local review decision.
- The outcome will also be shared with the Chair of the Case Review Panel and the agency who made the initial referral.